

**Town Of Sheldon**  
**Planning Commission Special Meeting**  
**October 21, 2025**

Those Present: Nancy West (Chair), Susan Brooks, Jeff Kane, Jeremy West, Matthew McCrea; Danielle Turin (ZA/PC Clerk), Luke Slomba (NRPC)

-Meeting Opened and called to order at 7:54 pm.

-Board read and discussed memo from town administrator Matt Stebbins regarding the Municipal Planning Grant application the town hopes to submit for a sewer asset mapping project. Jeff asked if the Selectboard had approved the project for application; Nancy stated she did not know. Luke explained the scope of the two proposed project options and explained that if the Planning Commission approves, the project will go to the Selectboard for approval which includes authorization of a 10% funding match from the town. Luke explained the deadline for application and the project timeline. Board agreed that the best project would be asset mapping and asset management plan for the Sheldon Springs wastewater system to plan for long-term maintenance needs of the existing system and determine a new fee structure. Board asked if the town is guaranteed to receive the grant; Luke explained it is not guaranteed, however there are only four other applications in the region so the town has a good chance of receiving the grant. Jeff made a motion to approve; Sue seconded. Board approved unanimously. Nancy as Planning Commission Chair signed the application which will now go to the Selectboard for approval.

-Adjournment: Nancy made a motion to adjourn; Matt seconded. Meeting adjourned at 8:09pm.

Meeting Minutes Respectfully Submitted by:  
Danielle Turin, Zoning Administrator/PC Clerk