

TRUSTEES MEETING 07/11

11 JULY 2024 / 7 PM/ LIBRARY ROOM

ATTENDEES

Present: Maria Davison, Lindsay Dunlavey, Olivia Domingue, Jane Lanza, Nancy West, John Stryker, Erin Grainger, and Valerie Clark

AGENDA

Last Meeting Follow-up

1. Jane read updates from Matthew Stebbins (Town Administrator), summarizing that:
 - a. Jane Lanza to fill the trustee seat vacated by Hilarie Weed. The appointment is until the March 2025 town meeting.
 - b. Act 133, which made substantial changes to Vermont's Open Meeting Law, became law as of July 1, 2024. The most pertinent change is that all meetings of "non-advisory" public boards (i.e. boards that make budgetary decisions or issue judgements) must be recorded, and the recordings made available to the public for 30 days after the minutes have been either published or approved by the board
 - c. The bill creating a statewide code of ethics for local officials also became law- details to follow.
 - d. If a resident or member of the press requests electronic access to the meeting, the board should allow access to a "hybrid meeting" unless doing so would be a hardship.
 - e. VT law requires that meeting agendas need to be posted to a designated website as well as the town clerk's office and 2 other physical locations in town (typically we post in Sheldon Springs post office, Jolley and/or MiniMart) at least 48 hours prior to a

regular meeting. Meeting minutes need to be posted to a website and also made physically available for public viewing within 5 days of the meeting. For the website requirements. Can use Facebook or town website.

f. Matt can assist Library trustees with grants for the building

2. Minutes taken by Lindsay Dunlavey on 5/30/24 reviewed and approved

New Business

- Upcoming Events Review:
 - June 18- August 24: Community Bingo Challenge
 - June 18- August 24: Summer Reading Challenge
 - July 13: Magic Show (Cliff Grant)
 - July 18: Stephen Payne author visit: 7-9 pm
 - July 24: Movie Screening MIGRATION: 1- 2:30 pm
 - July 27: Essential Oil Event 1- 5 pm
 - July 31: Summer Floral Craft Class- 3 pm
 - August 3: Barn Quilt Class
 - August 10: Smokey the Bear Paint + Party- 10 am
 - August 17: Mini Golf at Fire Station- 1 pm
 - August 24: Summer's End Celebration- 10:30 am (Choose 4 winners from Bingo/Summer Reading)
 - September 5: Paint with Pat
 - October 6-12: Plant Swap
 - November 2: CRAFT FAIR fundraiser at Sheldon School
 - November 2-16: Food Drive with Unguided Bike Group (to be promoted in conjunction with CRAFT FAIR fundraiser 11/2)
- Update on Library Passes for Patrons
 - Montshire returned \$165- no library pass available
 - Shelburne Farms no longer requires a pass
 - Discussion about potentially renewing a museum/parks pass for trustworthy patron
- Update on ILL shipping costs, covered by grant, no courier needed (Valerie)
- Discussion about a return DROP BOX installation at library (Valerie)
- Discussion about a FREE MINI LIBRARY installation in town or library
- Discussion about new library collections for families (Erin)

- Backpacks: Light and Color, Spies, Outdoor, and two TBD (anatomy/food?)
- Discussion about reduction in missing or overdue materials data and quarterly overdue notices going out/importance of getting current contact info from patrons (Erin)
- Discussion about a quarterly newsletter from Library Trustees via Mailchimp with opt-in from library patrons and data in Archives (Erin/Jane)
- Discussion about Sheldon School KinderBears attending Library/Historical Society for field trip and future possibilities (Erin)
- Discussion about increasing Lyme/Tick awareness in community/providing info and resources via school and library to families this fall (Maria)
- Discussion of fall fundraiser for Library
 - Cornhole Tournament
 - Chili Bake Off Collaboration with Sheldon Fire Station

NOTES

- **Meeting Adjourned:** 8:20 pm

ACTION ITEMS

1. **Drop Box and Little Library:** Jane reach out to Matt about grant help here
2. **Mailchimp:** Jane send group a simple template/draft and Erin assembles opt-in patron list
3. **Fundraisers:** Valerie links with Fire Dept about Chili Bakeoff/ Lindsay to organize a Cornhole Tournament
4. **Grant \$:** Valerie to collect funds and balance budget

NEXT MEETING + AGENDA

September 5, 2024 at 7 pm in Library Room