

Sheldon Municipal Library

TRUTEES MEETING 09/12/24

12 SEPTEMBER 2024 / 7 PM/ LIBRARY ROOM



ATTENDEES

Present: Valerie Clark, Maria Davison, Lindsay Dunlavey, Jane Lanza, John Stryker, Erin Grainger

AGENDA

Meeting called to order: 7:04 pm

Last Meeting Follow-Up: Minutes taken by Jane Lanza on 7/11/24 reviewed and approved


New Business

- **Review of financials**

- NCSS funds status: \$493 to spend by the end of November. Options discussed:
 - *Pumpkin Painting Event* at Library - Victoria? 10/19?
 - *Story Walk* signage
 - Discussion about a return *DROP BOX* installation at library (Valerie sourced reasonable options, slab may need to wait until springtime)
 - Discussion about a *FREE MINI LIBRARY* installation in town or library
- June 2025- apply for \$688 Dept of Libraries ILL Grant

- **Upcoming Events Review:**

- **September 24:** Sewing Class
- **October 6-12:** Plant Swap
- **October 17:** Book Club
- **October 19:** Sheldon School Trunk or Treat
 - Possibility to Implement Story Walk (approved by vote if the trail is maintained enough- TBD)
 - Possibility to update signage/create map
- **November 2:** CRAFT FAIR fundraiser at Sheldon School

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- **November 2–9:** Food Drive with Unguided Bike Group (to be promoted in conjunction with CRAFT FAIR fundraiser 11/2)
 - **Fall/Winter Programming** – *ideas needed*
 - Photos for Families event with BFA Students– details TBD
 - Library or community business could sponsor 5x7 prints
 - Gas cards/gift cards for students
 - Library trustees to make simple intake form
 - Young adult library events (middle school age)
 - Discussion about raising the minimum age for unattended children at the library from 8 to 11. No vote yet.
 - Chili Cook Off/Corn Hole on Hold
 - **Other Business**
 - Erin’s updated hours– 2 days per week
 - Sheldon Municipal Library Holiday Hours Confirmed for December
 - Review of Mailchimp Email Template for patrons who opt in to library news (Jane) Preview an option here:
https://us2.campaign-archive.com/?e=__test_email__&u=febda4773d97362d23b9b5d52&id=9269737465

NOTES

- **Meeting Adjourned:** 8:20 pm

ACTION ITEMS

1. **STORY WALK:** Maria to determine if trail is viable
2. **FOOD DRIVE:** Valerie to send signage to Unguided Bike Group in advance
3. **FAMILY PHOTO EVENT:** Valerie to confirm with BFA
4. **NEWSLETTER:** Jane and Erin upload opt-in patron list, option to send emails
5. **FUNDRAISERS:** Basket raffle assignments– John + trustees asked to help secure donation items for fundraiser
6. **EVENTS:** Valerie asked all trustees to brainstorm Saturday morning events for 6–8 graders

NEXT MEETING + AGENDA: November TBD, 2024 at 7 pm in Library Room